

Grades 9-12 / 20 minutes / TEACHER PLAN

Helping at an event: know your role

Clarify approved responsibilities and handoffs when helping with a school event.

Before class

Student activity page and pencils; no equipment, devices or real-world hazard search required.

Preview the lesson and adapt it to approved school guidance. Use fictional examples; students may pass. Do not collect private student or medical information.

0-3 min / Introduce

Clarify approved responsibilities and handoffs when helping with a school event. Say: "We will use imaginary examples. You can point, draw, speak or pass."

3-7 min / Model

Read the first scenario aloud. Invite a response before sharing the answer guide. Model a calm question that asks the appropriate adult for help.

7-15 min / Practice

Use the student activity sheet. Discuss the other scenarios in pairs or as a class. For younger learners, read every prompt aloud and accept a drawing or pointing response.

15-20 min / Close

Use the exit ticket. Reinforce the approved school process relevant to the topic. Do not invite personal incident disclosures during group discussion.

Access & participation

Read aloud, provide processing time and accept spoken, written, drawn or pointing responses. Follow individual accommodations. No public speaking or personal disclosure is required.

Grades 9-12 / STUDENT ACTIVITY

Helping at an event: know your role

Think it through. Choose a helpful next step.

These examples are imaginary. Write, draw or discuss your response. You do not need to share a personal experience. For younger learners: an adult reads the prompts.

01 / A visitor asks a student volunteer to make an exception to the school's check-in process.

What could this person do next?

02 / A task is outside the role the volunteer was given.

What could this person do next?

03 / A volunteer hears a concern and wants to post it in a group chat.

What could this person do next?

One thing to take with you

Finish a handover sentence: "My role is... If I am unsure, I ask..." Use school roles, not sensitive contact details.

Grades 9-12 / TEACHER ANSWER GUIDE

Talk about the why.

01 / Discussion point

Refer the request to the designated adult. A student volunteer should not invent an exception or take on a security role.

02 / Discussion point

Ask the supervising adult before taking it on. Clarify instructions and needed support.

03 / Discussion point

Use the school's approved reporting route. Do not share private information or unverified claims publicly.

Optional family message

We discussed clear roles and asking adults for support when volunteering. No security duties or unsupervised event activity are assigned.

Reference / scope

Original role-clarification lesson; use the school's approved event and visitor procedures.

Discussion and learning only. This is not emergency response training or a substitute for qualified school guidance.