

Electrical Safety for Non-Qualified Employees - Employee Handout

KEY DECISIONS TO REMEMBER

Know your role

Non-qualified employees need safety practices necessary for their work but are not authorized to perform qualified electrical tasks.

Cords, plugs and tools

Inspect for cut insulation, missing ground pins, damaged strain relief, exposed conductors and heat damage.

Panels and access

Keep electrical equipment access clear.

Wet locations and grounding

Water increases shock risk.

Overhead and exposed parts

Maintain required clearance from overhead/exposed energized parts based on employer procedure and applicable standard.

Emergency response

Do not touch a person who is still in contact with electricity until the source is safely controlled.

STOP / ASK FOR HELP WHEN

- Damaged cord/plug or missing ground pin
- Open electrical panel or exposed live parts
- Wet work near non-rated electrical equipment
- Employee preparing to reset/work inside equipment beyond their qualification

OUR SITE-SPECIFIC INFORMATION

- Define what non-qualified employees may and may not do
- Show defect tagging/removal process
- Review GFCI/wet-location rules and extension-cord policy
- Identify restricted electrical areas and emergency response